

RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION
Minutes of Organizational & Regular Meeting
January 9, 2020

The Orrville Board of Education met for the Organizational Meeting, Tax Budget and Regular Meeting on January 9, 2020 at 5:30 p.m. in the IRC of OHS. Employees present were Jon Ritchie and Mark Dickerhoof. Roll Call: Mrs. Corfman, Mr. Lorson, Dr. Roadruck, and Mr. Steiner were present. Donna Smith absent.

Oath of Office

The oath of office was administered to Wayne Steiner and Sue Corfman.

ORGANIZATIONAL MEETING

001-2020 PRESIDENT

Mr. Steiner nominated Dr. Roadruck for President of the Board of Education for 2020.

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mrs. Corfman</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mr. Steiner</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u> x </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes ___ No ___ abstained	Vote	<u>3 - 0 - 1</u>

002-2020 VICE PRESIDENT

Mr. Lorson nominated Mrs. Corfman for Vice President of the Board of Education for 2019.

Mrs. Corfman	Yes ___ No ___ abstained	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Dr. Roadruck</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u> x </u>
Mr, Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>3 - 0 - 1</u>

The oath of office was administered to the President and Vice President.

003-2020 BOARD ITEMS

A motion was made approving the following Board Items:

- A. Hold regular monthly meetings for 2020 on the third Thursday of each month, 5:30 p.m., OHS IRC.
- B. Service Fund for Board Members (as provided in ORC)
- C. Membership Renewals:

- 1. Ohio School Boards Association (\$5,285)
- 2. OSBA Legal Assistance Fund
- 3. Orrville Chamber of Commerce
- 4. Ohio High School Athletic Association – Board Resolution for Membership Required (No membership fee.)

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mrs. Corfman</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u> x </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>4 - 0</u>

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004-2020 TREASURER'S ITEMS

A motion was made approving the following Treasurer's Items:

- A. Request Advances on Tax Settlements from Auditor.
- B. Invest Interim Funds.
- C. Make Payment of Bills as they come due.
- D. Make necessary appropriate transfers and advances to funds to cover any deficits during the year.

Mrs. Corfman	Yes <u>x</u> No <u> </u>	Moved <u>Mr. Steiner</u>
Mr. Lorson	Yes <u>x</u> No <u> </u>	Seconded <u>Mr. Lorson</u>
Mrs. Smith	Yes <u> </u> No <u> </u> absent	Passed <u> x </u>
Mr. Steiner	Yes <u>x</u> No <u> </u>	Failed <u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote <u> 4 - 0 </u>

005-2020 SUPERINTENDENT'S ITEMS

A motion was made approving the following Superintendent's Items:

- A. Special "Area", "State", and "Federal" Projects Application Resolution, authorized the administration to make application for all appropriate projects/programs as desired and feasible (including the establishment of appropriate school and vocational school advisory councils, committees, etc.).
- B. Authorized administration to take necessary action to initiate/maintain membership and appropriate representation in councils of governments, committees and other organizations requiring school board resolution as deemed necessary and appropriate by the administration (i.e. Tri-Co ESC., Midland Council of Governments, Ohio Department of Education State Support Teams, etc.)
- C. Authorized the administration to advertise for facility and grounds construction and improvements, and bus and equipment bids throughout the year as necessary.
- D. Authorized the administration to employ personnel on an emergency basis.
- E. Authorized the administration to approve and transact the identification and payment in lieu of transportation for eligible students as recorded in the Treasurer's office.
- F. Retaining Squire, Patton and Boggs to provide certain legal services in connections with proceedings relating to education and the operation of the School District.
- G. Resolution to approve a reduction in force.

COMMITTEES

Appointed Board Representatives to Other Boards/Committees as follows:

Curriculum Steering	Mrs. Corfman
Scholarship	Mr. Steiner
Athletic Board	Mr. Lorson
Policy	Mr. Lorson
Endowment Board	Dr. Roadruck
OSBA Legislative Liaison	Mrs. Corfman

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Finance & Audit Com.	Dr. Roadruck	Mrs. Corfman
Negotiations	Dr. Roadruck	Mr. Lorson
Facilities	Mrs. Smith	Mr. Steiner
Student Liaison	Mrs. Smith	
Wayne Co. Career Center	Dr. Roadruck (3 year term)	

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mrs. Corfman</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mr. Steiner</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u>x</u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	___
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>4 - 0</u>

Public Hearing on FY 2020-2021 Tax Budget.

006-2020 TAX BUDGET

A motion was made adopting the 2020-2021 Tax Budget (on file Board Office)

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mr. Steiner</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u>x</u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	___
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>4 - 0</u>

REGULAR BOARD OF EDUCATION MEETING

Pledge of Allegiance

Roll Call - Mrs. Corfman, Mr. Lorson, Dr. Roadruck, and Mr. Steiner were present. Donna Smith absent.

Public Participation - None at this time.

Report of Central Office Staff and Principals - Reports were given.

Recognition of School Board - Mr. Ritchie recognized the Board for all their hard work and dedication.

007-2020 TREASURER'S CONSENT AGENDA

A motion was made to approve the Treasurer's agenda as follows:

- A. Approved Minutes for the November 21, 2019, Regular Board Meeting.
- B. Approved the November and December 2019 Financial Reports.
- C. Approved reimbursement for five vacation days for Rhonda Johnston-Peters.
- D. Accepted donations from the Willard E. Smucker Foundation.

\$6,000.00 to be used toward the elementary music program and Character Education
 \$3,000 OHS Band
 \$3,000 Earth Science Club

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Mrs. Corfman	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Moved <u>Mr. Steiner</u>
Mr. Lorson	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Seconded <u>Mrs. Corfman</u>
Mrs. Smith	Yes <input type="checkbox"/> No <input type="checkbox"/> absent	Passed <u> x </u>
Mr. Steiner	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Failed <u> </u>
Dr. Roadruck	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Vote <u> 4 - 0 </u>

008-2020 SUPERINTENDENT'S AGENDA

A motion was made to approve the Superintendent's agenda as follows:

- A. Approved employment of Kristen Hamilton, One Year Contract Classified Staff (98 days).
- B. Approved employment of Mary Legan, Classified Substitute, Food Service.
- C. Approved employment of the following Volunteers:

Nonya Stalnaker	RAPA volunteer
Sharon Nelson	RAPA volunteer
Catherine Gabe	RAPA volunteer
Jason Ayers	Winter Track
Tyrone Mosley	Winter Track
David Mackey	Winter Track
Andy Vernon	Winter Track
Ryan Beichler	Winter Track
Ira Stiles	Winter Track
Reggie Turk	Winter Track
Adam Baldwin	Winter Track
Stewart Turner	Winter Track
Kaylie Davis	Winter Track

- D. Approved 2020-2021 school calendar (see attached).
- E. Approved the MOU between OHuddle and Orrville City Schools (see attached).
- F. Approved Subscriber Agreement between Background Investigation Bureau, LLC and Orrville City Schools.
- G. Approved User Agreement between Orrville Schools and Ohio Bureau of Criminal Investigation for fingerprint services (see attached).
- H. Approved the 2020-2021 Members in the Ohio High School Athletic Association (attached).
- I. Approved Staff trained in Medication Administration.

Kristen Hamilton
Rachel Wells
Dawn Tanner
Julie Mast
Stephanie Baldwin
Shawn Champer

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J. Approved the donation from Mennonite Mutual in the amount of \$500.00 for food service program.

K. Approved the following Policy Updates:

- EEA Student Transportation Services
- EFG Student Wellness Program
- GBK No Tobacco Use on District Property by Staff Members
- IGBE Remediation Instruction
- IKE Promotion and Retention of Students
- IKF Graduation Requirements
 - Remove IKF-R
 - Remove IKF-E
- JEDA Truancy
- JGD Student Suspension
- JGE Student Expulsion
- JFCG Tobacco Use by Students
- KGC No Tobacco Use On District Property
- DN School Properties Disposal
- EEAA Eligibility Zones for Pupil Transportation
- BDDB Agenda Format
- BDDC Agenda Preparation and Dissemination

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mr. Steiner</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u> x </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u> 4 - 0 </u>

0009-2020 OTHER

A motion was made to approve the items as follows:

Motion to employ James J. Ritchie as Superintendent for a period beginning August 1, 2021 through July 31, 2026.

Motion to employ Mark A. Dickerhoof as Treasurer for a period beginning August 1, 2021 through July 31, 2026.

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mrs. Corfman</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u> x </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u> 4 - 0 </u>

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0010-2020 ADJOURN

A motion was made to adjourn:

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mrs. Corfman</u>
Mrs. Smith	Yes ___ No ___ absent	Passed	<u>x</u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	___
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>4 - 0</u>

President

Treasurer